



Summary of the key issues discussed and decisions made by the Board

A meeting of the Darling Downs Health (DDH) Board (the Board) was held on Tuesday 28 July 2020 at Baillie Henderson Hospital. The meeting was chaired by Mr Mike Horan and attended by eight (8) members of the Board, with one apology noted.

A range of matters were dealt with at the Board meeting including:

- The Board received and noted reports provided by the Board Executive and Board Finance Committees.
- The Health Service Chief Executive (HSCE), Dr Peter Gillies provided a comprehensive report to the Board on the operations, activity and governance of the Darling Downs Hospital and Health Service (DDHHS) in line with identified service priorities and performance indicators.
- The Board discussed the Chief Finance Officer's report and the final year result for the 2019-20 financial year. The Board discussed the 2020-21 Service Agreement and ongoing negotiations with the Department.
- The Board endorsed the following:
 - Darling Downs Health Human Resources (HR) Sub-Delegations Manual, applying to Health Executive Service (eg Executive Directors) and Senior Health Service (eg Visiting Medical Officers and Senior Medical Officers) employees.
 - Board Chair phone allowance for period of appointment until 31 March 2024.
- The Board discussed:
 - The Annual Reporting Requirements for 2019-20.
 - The proposed recruitment and selection process for positions on Hospital and Health Boards in 2021.
 - Toowoomba and Surat Basin Enterprise (TSBE) proposal from the Hospital and Health Waste Group.
- The Board received regular internal updates regarding:
 - Work Health and Safety Performance
 - Consumer & community engagement activities
 - Infrastructure monthly report
 - Aged Care update
 - Strategy & planning projects update.

Due to the ongoing COVID-19 restrictions community and staff engagement functions were limited. A Thank You Function was held with a small number of attendees who were involved with the preparations for COVID-19 across the region. Attendees included:

- Ms Annette Scott - Silver Commander COVID-19 Response
- Mr Jeffrey Reeves - Bronze Commander Toowoomba Hospital
- Dr Liam Flynn – Bronze Commander Public Health Unit
- Dr Anneke Shea – Consultant Fever Clinic and COVID

The Board thanked these staff representatives for their outstanding dedication and living the values of compassion and innovation during the COVID-19 preparations.

The Board took the opportunity to tour the Toowoomba Hospital on Monday 27 July 2020 and were impressed with the COVID-19 preparations undertaken at the hospital, such as additional negative pressure rooms and extra clinical capacity in case of increased presentations to the hospital.

This summary of key issues discussed and decisions made is approved for publishing by the Executive Committee of the Darling Downs Hospital and Health Board and does not form or represent any part of the minutes of the meeting.